



## East Tisted Parish Council

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### Minutes of the Parish Council Meeting held on Wednesday 29<sup>th</sup> November 2017 at 6.30pm in East Tisted Village Hall, Gosport Road GU34 3QW

**Summoned to attend:** David Bowtell (Councillor)  
Phil Cutts (Councillor)  
Helen Evison (Councillor, RFO & Clerk)  
Sir James Scott (Chairman)  
Sandra Nichols (Councillor)

**Also present:** Larry Johnson (Neighbourhood Watch, East Tisted  
Community Website & Village Hall)  
Ian Dugdale (Hampshire Constabulary) – until 6.45pm  
James Merrell (Hampshire Constabulary) – until 6.45pm  
Charles Louisson (District Councillor)

**Apologies:** Russell Oppenheimer (County Councillor)  
Matthew Sheppard (Hampshire Constabulary)

*The meeting opened at 6.30pm*

#### 1. Apologies and welcome

The Chairman welcomed all. Apologies were received from Russell Oppenheimer and Matthew Sheppard.

#### 2. Declaration of interests

None.

#### 3. Public forum

a. The meeting received the written report from County Councillor RO, Attachment 1.

b. CL advised that:

- The District Council Boundary Review was out for consultation and would be closing on 11<sup>th</sup> December. The aim was to balance the numbers in the various areas and reduce the number of District Councillors by one. It was proposed to enlarge 'Ropley and Tisted' to include Colemore, Priors Dean and Hawkley, the new area to be known as 'Ropley, Hawkley and Hangars'. Parish Councillors agreed that this was a reasonable proposal.

- There were no planning issues.

- The South Downs Local Plan consultation had closed on 21<sup>st</sup> November.

c. ID and JM reported that the theft of a quad bike was being investigated as were some minor incidents relating to hare coursing and poaching.

*6.45pm ID and JM left the meeting*

d. LJ gave three reports:

- Neighbourhood Watch

LJ had attended the public meeting in Petersfield; there was a new contact for fly-tipping; various posters were available. The suspicious vehicle reported in Bridle Close apparently belonged to the builders who were working there. The Four Marks, Ropley & Tisted, Newton Valance and Monkwood Neighbourhood Watch areas were now one block. LJ was aware that the General Data Protection Regulation (GDPR) would come into effect next spring and would consider its effect on the 'Village List' once more was known.

- Village website

The website was difficult to handle. LJ was to investigate the availability of something more user-friendly. Dave Crowther from the Village Shop had offered to help him.



## East Tisted Parish Council

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### - Village Hall

The AGM was held on 21<sup>st</sup> November. Cllr Bowtell represented the Parish Council. Bob Elliott was greatly missed. Brain Davey was acting as Treasurer; Mick and Ronnie Crumplin were managing bookings, purchases and the bar. Irene's Chinese supper nights were averaging 20 people, bringing some extra income to the bar; thanks to the Parish Council, Rotherfield and other hirers. The Village hall cost £2,500-3,000 p.a. to run. Chris Fuller had resigned and Kevin Parrott had been elected to the Committee.

The Chairman thanked CL and LJ and closed the meeting for public participation.

### 4. Minutes of the previous meeting and matters arising

The minutes of the Parish Council meeting held on 30<sup>th</sup> August 2017 were accepted as an accurate record and were signed by the Chairman.

### 5. Correspondence Received

Councillors acknowledged receipt of the minutes of the September meeting of the East Hampshire Association of Parish and Town Councils.

### 6. Facilities

#### a. Playground

Cost of swings – to be carried forward.

**ACTION: Chairman (Clerk)**

#### b. Defibrillator

Cllr Cutts advised that there was nothing new to report as it had been agreed to postpone the purchase until 2018-19. He had quotations on file. CL confirmed that he was, in principle, willing to support the project and advised that there might be funding available at the end of the 2017-18 financial year. In order to access funding the application would need to be submitted by March 2018. It was noted that the costs of installing the unit and the power supply should be included in any grant application.

**ACTION: Cllr Cutts**

### 7. Planning

No planning applications had been received since the last meeting.

### 8. Highways

Councillors discussed the results of the speed survey. It was noted that more than half of vehicles were travelling at 36mph or more, i.e. more than half were clearly speeding. It was agreed to write a summary note and to circulate this and the data **ACTION: Cllr Evison**  
Councillors discussed the failure of historical attempts to organise 'Speedwatch'. LJ volunteered to talk to the PCSO responsible for this to see whether it was possible for East Tisted to join/use the equipment of an existing group. **ACTION: LJ**

LJ also volunteered to ask ID whether the police would undertake a survey of the speed of traffic coming into the village from the direction of Selborne. **ACTION: LJ**

Councillors discussed the possibility of installing some kind of speed indicator sign. It was suggested that as so many villagers had expressed concern about speeding they may be willing to contribute towards the cost of such a sign.

### 9. General Data Protection Regulation (GDPR)

Councillors noted the latest information from HALC circulated with the agenda. Cllr Evison reported that there was still a possibility that the legislation may be amended so as not apply to small organisations. It was agreed to await further advice from HALC in the New Year.

### 10. Responsible Financial Officer (RFO)

a. Councillors received, accepted and approved the External Audit Report for 2016-17.

b. Councillors considered the External Auditors' 'Issues Arising' report. The first issue raised,



**East Tisted Parish Council**

annual review of the Risk Assessment, was addressed at the last meeting. Councillors then considered the second issue raised, the possibility of conflicts of interest arising as the RFO was also a Councillor. Councillors concluded that they were aware of the issue, the situation was clearly set out in the Risk Assessment and it had already been agreed that this arrangement would be reviewed annually. No additional action was proposed.

c. Councillors noted advice regarding appointment of the External Auditors for 2017-18 as circulated with the agenda.

d. Councillors received and approved for signature by the Chairman the Quarterly Financial Statement and Bank Reconciliations relating to Statements 75 and 76.

e. Cllr Evison explained that the invoice for the traffic survey had not yet been received. Councillors considered the application from the PCC for a contribution to the costs of maintaining the churchyard. It was agreed to increase this to £350.

f. Councillors received the latest budget monitoring report, Attachment 2. Cllr Evison advised that changes since the last report were shown in red. Grass cutting and the pond area maintenance costs were higher than budgeted and than previously forecast as winter maintenance had not been included in the contract. As previously reported Cllr Evison explained that it would be advisable to increase the precept request for 2018-19 and advised that it would be necessary to meet before the next scheduled meeting in order to consider the budget and precept proposals.

g. Cllr Evison explained that it was possible to set up on-line access to the bank account and to require the involvement of two signatories in the authorisation of payments on-line. It was agreed to set up on-line banking. The cheque signatories signed the application to set this up.

**11. Meeting Schedule**

Next meeting Thursday 25<sup>th</sup> January 2018 at 6.30pm.

Thereafter, if required, Weds 21<sup>st</sup> March and Weds 23<sup>rd</sup> May 2018.

There being no other business the Chairman closed the meeting at 8.15pm.

*Helen Evison*

Clerk and Responsible Financial Officer  
6<sup>th</sup> December 2017

Agreed as a true and correct record.

Signature....., Chairman

Date.....